

# M.E.S.COLLEGE OF ENGINEERING, PUNE 411001

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Contact No. \_\_\_\_\_

Date: \_\_\_\_\_

To,  
The Principal,  
MES College of Engg.  
Pune – 411 001.

## Sub : Application for obtaining Transfer Certificate

Sir,

I submit this application for obtaining my Transfer Certificate from this College, I was/am a bonafide student of this College, during the academic year \_\_\_\_\_. The true copies of marksheet of last examination passed / failed is attached herewith.

### My biodata is as given below:

Student's Full Name: \_\_\_\_\_

Father's Full Name: \_\_\_\_\_

Mother's Full Name: \_\_\_\_\_

Class: \_\_\_\_\_ Branch: \_\_\_\_\_ Roll No./PRN No. \_\_\_\_\_

Exam Seat No.: \_\_\_\_\_ Category: \_\_\_\_\_

First Admission: Year \_\_\_\_\_ Class \_\_\_\_\_ Branch \_\_\_\_\_

Thanking you,

Yours faithfully,

Encl:1) Two Xerox copies of last examination passed / failed.

2) Original Fee Receipt FE / Direct SE

3) Original I -Card

### For Office Use Only:

Sr.No.	Dues	Signature
1.	Fee Dues Rs.	
2.	Library Dues	
3.	Department Dues	
4.	Scholarship Dues	

**Principal**  
MES College of Engg. Pune.01